

HATHERSAGE PARISH COUNCIL

Clerk – Mr. Steve Wyatt, Heart of Hathersage, Main Road, Hathersage, Derbyshire, S32 1BB
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Minutes of the meeting of Hathersage Parish Council, 7:30pm on Tuesday 2nd April 2019 in the **Stanage Hall**,
Hathersage Memorial Hall.

Councillors Present: R Olle, Jane Marsden, H Rodgers, James Marsden, B Hanley, J Shuttleworth, P Mander
(Chair), W Hanley, J Wedgwood, K Kirkham, P Whitney.

Also In attendance: Chris Cave (RFO), Steve Wyatt (Clerk),

MINUTES

- 233/18 To receive apologies for absence – Cllrs. S Turner, J Hammerton, W Eames. DCC Cllr. Twigg. DDDC Cllr. Monks
- 234/18 To decide any variation in the order of business – none.
- 235/18 Declaration of Members Interests. The Clerk declared an interest in item 6.5 and Cllr. W Hanley was in receipt of some expenses.
- 236/18 Public Participation – no one attended.
- 237/18 Financial Matters – The RFO's Report had been circulated prior to the meeting; new wage rates came into force 1st April; Pool takings were lower in March than Jan and Feb due to the weather; 482 season tickets had so far been sold.
- 237/18 .1 To receive the statement of accounts. Accounts were scrutinised and **approved**
- 237/18 .2 To approve accounts for payment - payments were scrutinised and subsequently **approved** totalling £34,506.89 (inc VAT £2,480.56).
- 237/18 .3 Variation to normal practice due to council elections – Due to the approaching elections it was **agreed** that from the schedule Cllrs. **Turner and Eames were approved to approve and pay wages and any urgent items between this and the 14th May meeting** but that if the council is to be contested then the scrutiny and cheque signing will take place on a date convenient to both councillors just prior to 6th May. Accounts for approval will take place as normal at meeting 14th May.
- 237/18 .4 Cyber insurance – declaration forms are still to be submitted by all councillors before this can be arranged. Chris Cave will email the offenders.
- 237/18 .5 Clerk's wage. The Clerk stepped out of the meeting while this item was discussed. It was **agreed** that the Clerk should be moved from SCP 11 to pay point SCP 14 on the National Pay Scales from 1st April 2019. The Clerk was called back into the meeting. The Clerk thanked the Parish Council for the increase.
- 237/18 .6 HPC account debit card – this was discussed and agreed last month but Chris Cave pointed out that he cannot be the named person for the card as he is not a signatory of the account. It was **agreed** that Cllr. Rodgers is the named person and that the ATM withdrawal limit is zero so no cash withdrawals are possible. The question was raised about how cash will be obtained by the pool – it was **agreed** that the pool management will withhold petty cash from takings and document this in the returns.
See the appended document for the bank's wording of what was resolved.

There was a break for KGF Business after which the meeting resumed.

Committees and Working Groups

- 238/18 **Swimming Pool Committee.** To receive minutes of 12th March 2019 meeting and note matters arising. Minutes circulated prior to the meeting. Peter Wilcockson, while repairing the changing room windows, had found significant wood decay. Cllr Mander had **approved** the repairs as this was work in progress. The invoice for this work will hence be slightly higher than the quote.
- 238/18 .1 Pumping and filtration upgrade – progress update. Building regulations had been **approved**. The ownership of the boundary wall had been confirmed and this will require a formal agreement writing for HPC to maintain the section of the wall to which the new pump room will abut. Tenders are being sought for the new pump room and associated work from 3 companies who specialise in this work. Costs have been received but do not include specialist engineering costs which area awaited.

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- 239/18 **Recreation Committee.** To receive minutes of any meeting and note matters arising – no meeting in March.
- 239/18 .1 Bowling club pavilion protection and additional CCTV signage. It was **agreed** that to address the increase in vandalism incidents that the Bowling Club could shutter the pavilion and put up additional CCTV signage that is tasteful.
- 240/18 **Planning Committee** – To receive minutes meetings and note matters arising – the minutes had been circulated and available from the website.
- 241/18 **Amenities Committee** – To receive minutes of meetings since the last Parish Council meeting.
- 241/18 .1 Parish Rooms Lease – the Clerk confirmed that the draft lease was being sent to the tenants for their approval.
- 241/18 .2 Lease with Mr Mee for right of access. It was **agreed** that the lease should remain as is and Mr Mee advised of this. It was considered that the current right of access adequately caters for passage around the proposed covered seating area.
- 241/18 .3 Covered seating and planters recommendations – it was **agreed** that the two options for the covered seating is for a structure attached to the gable wall of Grey Goose or a free standing structure not attached to the wall. Cllr. Kirkham asked about style of planters at Bank House and those proposed by HPC – it was explained that the planters proposed by HPC will be the same style as the existing HoH benches using the same materials.
- 241/18 .4 RIBA regional award – This was an emergency item requested by Vice Chair Cllr. Jane Marsden - it was **agreed** that representation should be made at the RIBA awards as HPC is nominated as Client of the Year, it was **agreed** to fund attendance for 2 people to attend – 2 tickets at £75 each plus return travel expenses to Nottingham. The Clerk was asked to attend on behalf of HPC and to also ask Mrs. Chris Winfield if she would like to attend.
- 242/18 **Transport Committee** – To receive minutes of meeting and note matters arising.
- 242/18 .1 Proposed meeting with PDNPA/NT re car parking – The Transport Committee felt that the parking problems in the area need the support of other organisations to resolve. Preliminary discussions with NT and PDNPA have shown some co-operation would be forthcoming. Once the new council is in place, post 14th May 2019, this will be pursued.
- 242/18 .2 The Clerk was asked to follow up on the suggestion of a smiley face speed monitor on Sheffield Road.
- 243/18 **Website Update** – To receive any report of the Website Working Group. A meeting is to be arranged w/b 08/04/19
- 244/18 **Burial Ground Committee** – To receive minutes of meetings since the last Parish Council meeting – no meeting
- 245/18 **Clerk's Report/Correspondence** –
- 245/18 .1 Repairs to the wall next to the school entrance on School Lane – no update.
- 245/18 .2 Annual Parish Meeting – the Clerk gave an explanation of the two meetings on 14th May.
- 245/18 .3 Sunshine Pizza Oven. A request to locate the Pizza van on Parish Land at the butchers had been received. Chris Cave pointed out that the land is leased and any discussions need to take place between the tenants and the Pizza Oven business. The Clerk will reply in this vein.
- 246/18 **Village Matters**
- 246/18 .1 Café lease. Sue Kamal, the incoming tenant, is chasing her solicitor on this.
- 246/18 .2 Booth's Edge lease. – see finance report – This lease is up for renewal in 2 years' time, it was therefore **agreed** to suggest to Judith Jepson that she agrees informally to combine 2 thirds of the tenancy for now and this is covered in a letter to HPC. At renewal this will be formalised. Chris Cave to write to Judith.
- 246/18 .3 Bowling Club access – the Clerk reported that HPC's solicitor is writing to the previous owner of the property in question to seek clarification.
- 246/18 .4 Overgrowing vegetation - Several inspections had been carried out by members. A future submission to Hathersage News will explain to residents again about hedge maintenance. In the meantime, members were asked to bring areas of concern to subsequent Council meetings.
- 246/18 .5 Neighbourhood Plans – it was suggested a presentation on this from someone who has developed one should be considered. Adele Metcalfe (PDNPA) could be asked to present to HPC. It was **agreed** to carry this forward for the new council to consider further.
- 246/18 .6 HoH Flagstaff – the meeting **agreed** in principle to this proposal but that HPC should decide on the policy of when a flag is flown. PDNPA had been consulted and as long as the flag is not an advertisement there are no restrictions or permission required.
- 246/18 .7 Callow Bank – the Clerk was asked to respond to say that HPC will be represented at the hearing. Cllr. Jane Marsden is to ask Bill Gordan for historical papers related to this.
- 246/18 .8 Replacement bench on Jaggars Lane. It was **agreed** to order a replacement bench with no back. Cllr. Rodgers is to make enquiries for a new bench and its installation.

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- 247/18 **Memorial Hall** - To receive Memorial Hall Management Committee Minutes. Cllr. Mander reported that the Memorial Hall Management Committee wished to work closer with HPC. Usage income is insufficient to ensure maintenance and upkeep.
- 248/18 To note DALC circulars and other items circulated – DLAC 04 had been emailed.
- 249/18 To confirm the next meeting will be at 7.30 pm Tuesday 14th May 2019 in the Stanage Hall.
- 250/18 To note items for the May 2019 agenda – none.

See appended document on last page.

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3b. Partnerships, Limited Companies and Limited Liability Partnerships, Clubs & Societies, Unincorporated Charities and Charitable Incorporated Organisations

Resolution:

This resolution must be passed at a Meeting of the members of the relevant management committee of the Business/ Organisation who holds the Bank Account listed in Section 1 ("Customer")

It was resolved that:

- the Cardholders (who are also Authorised Signatories to the bank account listed in Section 1) are authorised to request and be issued with Debit card(s) and/or Debit card details (including replacement cards, card details and security details) for use in relation to the operation and the giving instructions in relation to the bank account
- the Signing Rules contained in the mandate provided to operate the bank account listed in Section 1 above be supplemented (but not replaced) by the additional Card Transaction Authorisation Rules which will apply to the operation of the bank account using a Debit card or Debit card details. The current mandate to operate the bank account shall accordingly continue as supplemented and amended
- the Customer agrees to be bound by the Debit card Terms contained in this Application Form and any amendments made to them from time to time. These terms apply in addition to the terms and conditions for the bank account, which shall not be prejudiced or affected by the Debit card Terms
- the Customer agrees that all transactions authorised by a duly authorised Debit card should be debited to the bank account in Section 1 and that the Customer accepts liability for any unarranged overdraft resulting from any such transactions that Cardholders may use their Debit card to order cheque books and statements and to obtain details of the balance on an account
- the Bank may continue to rely upon this Resolution until it is revoked in writing by a suitably authorised notice to the Bank.

4. Additional Card Transaction Authorisation Rules to be applicable to the Account detailed in Section 1

The Bank may act on instructions provided, on behalf of the Customer, where a transaction on the Bank Account is authorised by the use of a Debit card in any manner permitted under the Debit card Terms by any **one** of the Cardholders listed in Section 2. Such transactions will be authorised even if the mandate otherwise requires two or more authorised signatories for other types of bank transactions.

Cardholders may authorise card payment of unlimited amounts notwithstanding any limits imposed by the Bank on transactions associated with a Card. Accordingly, a Cardholder can request changes to any limits associated with Cards.